

GOVT. OF N.C.T. OF DELHI  
DEPARTMENT OF SOCIAL WELFARE  
7<sup>TH</sup> FLOOR, MSO BUILDING, IP ESTATE, NEW DELHI-110002  
(VIGILANCE BRANCH)

F.3(79)/DSW/Vig./2012/Misc./Part-III/070739438/1950-2000

Dated: 08.05.2026

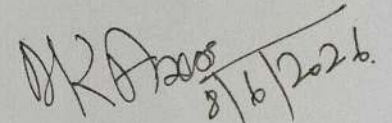
CIRCULAR

**Sub: Regarding time schedule for preparation/completion of Annual Performance Assessment Report (APAR) in respect of Ex-Cadre Officers/officials of Social Welfare Department.**

The undersigned is directed to invite reference to Services Department Letter No.F.21(2)/IT Cell/Services/2023/485-488 dated 22.04.2025 vide which Department of Personnel & Training (DoPT), GOI OM dated 09.04.2025 on the subject "Revision of timelines for preparation/completion of Annual Performance Assessment Report (APAR) in respect of Central Civil Services", was endorsed. (copy enclosed)

The Competent Authority has approved revised time schedule for preparation/completion of Annual Performance Assessment Report (APAR). Accordingly, it is requested that the APARs of all the Ex-Cadre Officers/Officials of this Department should reach Vigilance Branch strictly in accordance with the timeline prescribed in the above OM. Further, incomplete APARs and APARs without Disclosure Certificate will not be entertained.

These issues with the prior approval of Director, DSW.

  
Dy. Director (Vig.)

To,

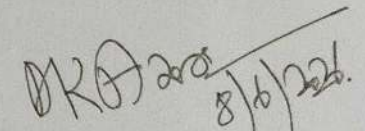
1. All DSWOs/DDOs/HOOs/Branch-in-Charges of Department of Social Welfare, GNCTD
2. Sr. System Analyst, DSW for uploading the circular on the Department website.

F.3(79)/DSW/Vig./2012/Misc./Part-III/070739438/1950-2000

Dated: 08.05.2026

Copy for information to: -

1. PS to Addl. Chief Secretary (SW), DSW
2. PA to Director, DSW

  
Dy. Director (Vig.)

60/ce  
29/06/26