

231/c

**GOVT. OF NCT OF DELHI**  
**DEPARTMENT OF SOCIAL WELFARE**  
**(ADMINISTRATION BRANCH-II)**  
**7<sup>TH</sup> FLOOR, MSO BUILDING, I.P. ESTATE**  
**NEW DELHI-110002**

F.No.1(59)/2020/DSW/Estt./

Dated:-

11732-1179/  
**CIRCULAR**

19 SEP 2023

**Sub:- Sensitive Personal Information.**

Please find enclosed a copy of mail dated 04/09/23 along with letter F.17/2/2019-Dir(DeGS)/Secy(IT)/CD-93058/5771-5850 dated 01/09/2023 received from Joint Director (IT), GNCT of Delhi, Department of Information Technology, 9th Level, B Wing Delhi Secretariat IP Estate, New Delhi, regarding Sensitive Personal Information for necessary action.

It is mentioned in the letter of IT department that " it has been observed that some departments are still having sensitive personal information like Aadhar number, PAN details, Mobile numbers etc. on their websites. IT department has been receiving complaints /communications on this matter. Departments are requested to check/review the contents already uploaded in their website and remove sensitive information, if 'any' immediately. The contents uploaded on the websites including Centralized circular/order/Important Schemes etc. must be reviewed and approved by HOD/Senior officers to ensure compliance of said Act Rules, and Provisions."

Encl:- As above.

11732-1179/  
*Logis*  
19/9/23  
Section Officer (Admn)

Dated:-

F.No.1(59)/2020/DSW/Estt./  
Copy to:-

19 SEP 2023

- 1.PS to Secretary (SW), 7th Floor, MSO Building, ITO.
2. PA to Director (SW), 7th Floor, MSO Building, ITO.
- 3.All DDs / DSWOs/DDO/HOO/Supdt./In-charge of Homes/ Institutions of the Department of Social Welfare.
- 4.Sr. System Analyst, DSW for uploading the circular on the Department website.
- 5.Guard File

*Logis*  
19/9/23  
Section Officer (Admn)

994/CC  
20/09/2023



Attachment Sent through Email.

Email

Garima Gupta

Fwd: Circular Regarding Sensitive Personal Information.

26/9/23  
230/10

From : Garima Gupta <pssw@nic.in>

Mon, Sep 04, 2023 10:21 AM

Subject : Fwd: Circular Regarding Sensitive Personal Information.

1 attachment

To : Anjali Sehrawat <dsw@nic.in>, DD Admn-II SW <ddadmn2@gmail.com>, DD Admin-I SW <dswadmn1@gmail.com>

From: pa2jdit@gmail.com

To: "Vivek Pandey IAS Secretary AR" <secyar@nic.in>, depttoarchaeology@gmail.com, "C R GARG" <secyart@nic.in>, "Dr. Ashish Chandra Verma" <psfin@nic.in>, "ceodelhi hqr" <ceodelhi.hqr@gmail.com>, obccdelhi@gmail.com, "Commissioner Disabilities Delhi" <comdis.delhi@nic.in>, "Dr. Dilraj Kaur" <cfood@nic.in>, "Poonam Mathur" <nodda.delhi@nic.in>, "DIR DAM" <dagri@sansad.nic.in>, "dcsk 2006" <dcsk\_2006@yahoo.in>, livingpositive@gmail.com, "dsddc delhi" <dsddc.delhi@gmail.com>, "KAPIL SHARMA" <dgmdfc.delhi@nic.in>, "DIRECTOR DFS" <director.dfire@nic.in>, "ceodelhi.djb" <ceodelhi.djb@nic.in>, "md-dkvib" <md-dkvib@nic.in>, "Member Secretary, Delhi SLSA" <dsla-phc@nic.in>, "M. C. Sharma Dy. Secretary Admin Head of Office" <dysecyadmn.dvs-dl@gov.in>, delhimedicalcouncil@gmail.com, "dmc nct" <dmc\_nct@rediffmail.com>, registrar@delhinursingcouncil.com, slnasa@yahoo.co.in, "DCP Vigilance" <dcp-vigilance-dl@nic.in>, "Dr. K.S Jayachandran" <msdpcc@nic.in>, dsfcdelhi@gmail.com, "stateelectioncomm delhi" <stateelectioncomm.delhi@gmail.com>, "Shurbir Singh" <chairmandsssb.delhi@nic.in>, registrar@dtu.dce.ac.in, "Director Operations" <dir.opr@dtl.gov.in>, "vc@du.ac.in", "Sh Anil Kumar Singh IAS" <cdevlop@nic.in>, "Director General (Prisons), Delhi Prisons, Tihar, New Delhi" <dgthar@nic.in>, "dgghome" <dgghome@nic.in>, "Shri Sanjay Goel IAS" <psud@nic.in>, "Helpline DMRC" <helpline@dmrc.org>, "pspwd" <pspwd@nic.in>, ceodusib@gmail.com, "Ashok K umar" <jddes.delhi@gov.in>, "Himanshu Gupta" <dired@nic.in>, "Ram Niwas Sharma" <labcom@nic.in>, "Sh. A.K Singh" <seny@nic.in>, "Krishna Mohan Uppu" <cexcise@nic.in>, "Dr Vandana Bagga" <dirdfw@nic.in>, "A.K. Singh" <ak.singh42@gov.in>, forensicdelhi@gmail.com, "C.D SINGH" <pcdf-gnctd@delhi.gov.in>, "Shri Praveen Kumar Gupta" <sgad@nic.in>, registrar@ipu.ac.in, "Om Prakash" <dirge@gov.in>, jshfwdelhi@gmail.com, dtehedu@gmail.com, "Renu Sharma" <pshome@nic.in>, "y subhash" <y.subhash@igl.co.in>, "Commissioner of Industries" <comind@nic.in>, "Sh. R.N. Sharma" <dirip@nic.in>, "VIVEK PANDEY" <secyit@nic.in>, ceifcd@gmail.com, "slaw" <slaw@nic.in>, "S.C. Yadav" <labjlc2.delhi@nic.in>, "ACS Land and Building" <secy.lb@delhi.gov.in>, aostatencc@gmail.com, "Chairperson NDMC" <chairperson@ndmc.gov.in>, "Manie Khaneja" <sio-del@nic.in>, "Ashok Kumar" <ashok.k62@gov.in>, "Secretary Power" <pspower@nic.in>, "L D JOSHI" <coa@nic.in>, "S C Vats" <proh\_delhi@nic.in>, rajkumar7485@gmail.com, dysecpgms@gmail.com, "Divisional Commissioner" <divcom@nic.in>, "Sh Anil Kumar Singh" <seccservices@nic.in>, "md srdc" <md.srdc@gmail.com>, dirofsmallsavings@gmail.com, "Garima Gupta" <pssw@nic.in>, dcpccr@hotmail.com, "tourism gnctd" <tourism.gnctd@gmail.com>, "Commissioner GST" <ctt.delhi@nic.in>, dtdesd@gmail.com, "spl comm vig" <spl.comm.vig@gmail.com>, "Director Training UTCS" <dutcs@nic.in>, "dvigil" <dvigil@nic.in>, scstsecretary@gmail.com, ddfas01@gmail.com

Cc: "Shri Naresh Kumar" <csdelhi@nic.in>, "Anoop Thakur" <Pstolg.delhi@nic.in>, "Secretary to LG" <seclg@nic.in>, "Santulan Chaubey" <santulan@gov.in>, "Pardeep Kumar" <pardeep.kumar43@delhi.gov.in>

Sent: Friday, September 1, 2023 5:26:35 PM

Subject: Circular Regarding Sensitive Personal Information.

Madam/Sir,

Please find enclosed herewith Circular on dated 01.09.2023.

Office of the Secretary (SW)  
Deptt. of Social Welfare  
Govt. of NCT of Delhi

04 SEP 2023

Dy. No. 2174

PA to JD(IT)

4099/SD(A)  
11/9/23



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18 MB

3537/PP(A)  
6/9/23

DSW  
PP (Admn.)

From : pa2jdit@gmail.com

Subject : Circular Regarding Sensitive Personal Information.

Fri, Sep 01, 2023 06:14 PM

1 attachment

To : Vivek Pandey IAS Secretary AR <secyar@nic.in>, depttoarchaeology@gmail.com, C R GARG <secyart@nic.in>, Dr. Ashish Chandra Verma <psfin@nic.in>, ceodelhi hqr <ceodelhi.hqr@gmail.com>, obccdelhi@gmail.com, Commissioner Disabilities Delhi <comdis.delhi@nic.in>, Dr. Dilraj Kaur <cfood@nic.in>, Poonam Mathur <nodda.delhi@nic.in>, DIR DAM <dagri@sansad.nic.in>, dcsk 2006 <dcsk\_2006@yahoo.in>, livingpositive@gmail.com, dsddc delhi <dsddc.delhi@gmail.com>, KAPIL SHARMA <dgmdfc.delhi@nic.in>, DIRECTOR DFS <director.dfire@nic.in>, ceodelhi.djb <ceodelhi.djb@nic.in>, md-dkvib <md-dkvib@nic.in>, Member Secretary, Delhi SLSA <dsla-phc@nic.in>, M. C. Sharma Dy. Secretary Admin Head of Office <dysecyadmn.dvs-dl@gov.in>, delhimedicalcouncil@gmail.com, dmc nct <dmc\_nct@rediffmail.com>, registrar@delhinursingcouncil.com, slnasa@yahoo.co.in, DCP Vigilance <dcp-vigilance-dl@nic.in>, Dr. K.S Jayachandran <msdpcc@nic.in>, dsfcdelhi@gmail.com, stateelectioncomm delhi <stateelectioncomm.delhi@gmail.com>, Shurbir Singh <chairmandsssb.delhi@nic.in>, registrar@dtu.dce.ac.in, Director Operations <dir.opr@dtl.gov.in>.

4/9/23  
Re to secy  
for circulation  
19/9/23



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Government of NCT of Delhi  
Department of Information Technology  
9<sup>th</sup> Level, B wing Delhi Secretariat IP Estate, New Delhi  
<https://it.delhi.gov.in>

F.17/2/2019-Dir(DeGS)/Secy(IT)/CD-93058/5771-5850 dated 01/09/2023

**Circular**

May please refer to general guidelines issued vide F.No. E-13014/2/2015-Development/3591-3665 dated 11.09.2018 by IT Department, GNCTD, on securing identity and Sensitive personal data information in compliance to Aadhar Act, 2016 and IT Act, 2000 (Copy Enclosed)

2. In this regard, it has been observed that some departments are still having sensitive personal information like Aadhar numbers, PAN details, Mobile numbers etc. on their websites. IT Department has been receiving complaints/communications on this matter.

3. All departments are therefore, once again, advised to adhere to the provisions of Aadhar Act 2016, Information Technology Act 2000 & its subsequent amendments and new Data Policy 2023 (The Digital Data Protection Act, 2023).

4. Also, Departments are requested to check/review the contents already uploaded in their websites and remove sensitive information, if any, immediately. The contents to be uploaded on the websites including Centralized circular/order/Important Schemes etc. must be reviewed and approved by HOD/Senior Officers to ensure compliance of said Acts, Rules and Provisions.

5. This issues with the prior approval of the Secretary (IT).

  
(Santulan Chaubey)  
Joint Director (IT)

Copy to:

All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/ Head of Local /Autonomous Bodies, GNCTD

F.17/2/2019-Dir (DeGS)/Secy (IT)/CD-93058/5771-5850 dated 01/09/2023

Copy for information to:

1. Staff Officer to Chief Secretary, Delhi Secretariat, GNCTD
2. PS to Secretary to Hon'be L.G., Raj Niwas. GNCTD