

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
7th Floor, MSO Building, I.P.Estate
NEW DELHI - 110002
(ADMINISTRATION BRANCH)

F.81(2)/2000/DSW/Estt./Pt.FIII/Pro/

Dated:

To

1. HOO/DDO, HLTB Tahirpur.
2. HOO/DDO, RCL Tahirpur.

Sub: Promotion to the post of Grade-IV (DASS)/ Junior Assistant- Furnishing Vigilance Clearance Report/ Integrity Certificate in respect of regular Class-IV/ Group 'C' (erstwhile Group D) employees-reg.

Sir,

Please find enclosed herewith letter No.F.14(1)/1/Class-IV/Promotion /2023/S-III/1795-1796 dated 12.10.2023 received from Deputy Secretary (Services), Services Department, GNCTD (copy enclosed).

In this regard, you are requested to provide the particulars of following official in a prescribed format along with requisite documents to this office within 07 days positively:

S.No.	Name of the official	Designation	Category	D.O.B	D.O.A
1.	Ramesh Kumar	N.O	SC	10.02.1973	05.04.2011
2.	Sumitra Devi	Sweeper	SC	03.09.1971	05.04.2011



Section Officer (Admn.)

Encl: As above.

F.81(2)/2000/DSW/Estt./Pt.FIII/Pro/ 13471

Dated:

20 OCT 2023

Copy for information to:

1. PA to Director, DSW (HQ), 7th Floor, MSO Building, I.P Estate, New Delhi.
- ✓ 2. Sr. System Analyst, I.T. Cell (with the request to upload the orders on the official website of DSW.
3. Guard File.



Section Officer (Admn.)

1048 cc
23/10/23

o/c