

**GOVT. OF NCT OF DELHI**  
**DEPARTMENT OF SOCIAL WELFARE**  
**GLNS COMPLEX, DELHI GATE, NEW DELHI-110002**  
**(ADMINISTRATION BRANCH)**

No.F.44 (45)/2023/DSW/Admn./Estt./Misc./ 18/12-18/48

Dated :-

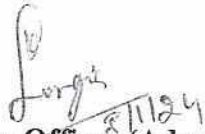
**CIRCULAR**

This is in reference to letter No. F.1(59)/Fin(Rev-II)/GeM/2019-20/dsi/1076 dated 22.12.2023 received from Dy. Secretary, Finance Department, GNCTD regarding Prompt payment to suppliers and Generation of Consignee Receipt and Acceptance Certificate (CRAC) and updation of Pending Payment on Government e-marketplace (GeM-Portal).

Therefore, all DDOs/HOOs of Department of Social Welfare, GNCTD are hereby directed to clear the pending payment through the use of offline bulk payment updation facility available on GeM Portal and also update the CRAC due in time bound manner on GeM portal.

Non-Compliance of the Order will be viewed seriously.

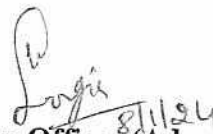
This issues with the prior approval of the Competent Authority.

  
Section Officer (Admn-II)

No.F.44 (45)/2023/DSW/Admn./Estt./Misc./ 18/12-18/48  
Copy to:-

Dated :- 08 JAN 2024

1. PA to Director, Department of Social Welfare, GNCTD, 7<sup>th</sup> Floor, MSO Building, ITO, New Delhi-110002.
2. All DDO's/HOO's of Department of Social Welfare, GNCTD
3. ☒ Sr. System Analyst, DSW (HQ) with the request to upload the order on the website of the Department.
4. Guard file.

  
Section Officer (Admn-II)

14/CC  
8/01/2024

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**FINANCE DEPARTMENT**  
(Administration Division)  
**GOVERNMENT OF N.C.T. OF DELHI**  
**4<sup>TH</sup> LEVEL, 'A' WING DELHI SECRETARIAT**  
**I.P. ESTATE, NEW DELHI-110002**

No F.1(59)/Fin(Rev-II)/GeM/2019-20/dsl/1676

Dated: 22/12/2023

To,

The Add. Chief Secretaries / Pr. Secretaries / Secretaries / Heads of Department(s) of all the Departments/Autonomous Bodies/Corporations under Govt. of NCT of Delhi (as per Annexure)

**Sub: Prompt payment to suppliers and Generation of Consignee Receipt and Acceptance Certificate (CRAC) and updation of Pending Payment on Government e- marketplace (GeM-Portal)**

Sir/Madam,

I am directed to forward herewith the data of pending payment more than 5 crore of the departments compiled from GeM portal on 12<sup>th</sup> December 2023. In this regard it is to stated that the Government has been repeatedly emphasizing the need for prompt payment to vendors through GeM Portal. This office has been regularly getting reminders from the GeM Department, Gol to clear pendency of Payment. It may be noted that for procurements made under rule 149 of GFRs 2017, buyers are mandated to make payments within 10 calendar days after generation (including auto generation) of consignee Receipt and Acceptance Certificate (CRAC) in the GeM. After generation of CRAC, the Buyer shall prepare 'Payment advice' on GeM Portal.

Therefore, it is requested to look into the matter and direct the concerned officers and bodies under your administrative control to clear the pending payment through the use of offline bulk payment updation facility available on GeM Portal and also update the CRAC due in time bound manner on GeM portal so that pending payment may not reflect on GeM portal.

In case, if any clarification or support the concerned officers may get in touch with the undersigned.

Yours faithfully,

Encl: As above

  
(RAVINDER KUMAR)  
Deputy Secretary-I (Finance)

**ANNEXURE**

1. Health And Family Welfare Department Delhi
2. Public Works Department Delhi
3. Urban Development Department Delhi
4. Education Department Delhi
5. Home Department Delhi
6. Training And Technical Education Department Delhi
7. Higher Education Department Delhi
8. Revenue Department Delhi
9. Women And Child Development Department Delhi
10. Social Welfare Department Delhi
11. Transport Department Delhi
12. Forest And Wildlife Department Delhi
13. General Administration Department Delhi
14. Food Civil Supplies And Consumer Affairs Department Delhi
15. Power Department Delhi
16. Election Department Delhi
17. Tourism Department Delhi
18. Development Department Delhi
19. Industries Department Delhi
20. Services Department Delhi
21. Directorate Of Audit
22. Principal Accounts Office



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**Government e-Marketplace Pending Payment Data as on 12.12.2023**

Sr.No.	Department	Pending Payment
1	Health And Family Welfare Department Delhi	5,12,81,53,494
2	Public Works Department Delhi	3,81,64,87,882
3	Urban Development Department Delhi	2,24,10,71,826
4	Education Department Delhi	1,69,07,10,310
5	Home Department Delhi	1,61,71,62,063
6	Training And Technical Education Department Delhi	81,36,39,977
7	Higher Education Department Delhi	53,01,64,418
8	Revenue Department Delhi	34,52,56,334
9	Women And Child Development Department Delhi	27,81,04,615
10	Social Welfare Department Delhi	24,80,76,519
11	Transport Department Delhi	18,86,87,686
12	Forest And Wildlife Department Delhi	18,42,86,318
13	General Administration Department Delhi	16,27,06,011
14	Food Civil Supplies And Consumer Affairs Department Delhi	8,71,17,301
15	Power Department Delhi	8,61,31,882
16	Election Department Delhi	8,50,84,890
17	Tourism Department Delhi	7,44,95,767
18	Development Department Delhi	6,29,16,376
19	Industries Department Delhi	6,14,12,033
20	Services Department Delhi	5,85,93,525
21	Directorate Of Audit	2,93,99,052
22	Principal Accounts Office	1,54,02,277
	Total	17,80,50,60,555

Government e-Marketplace CRAC Not Generated Data as on 12.12.2023

Sr.No.	Department	CRAC Due Value
1	Urban Development Department Delhi	31,02,60,085
2	Health And Family Welfare Department Delhi	25,91,85,732
3	Finance Department Delhi	19,51,81,656
4	Public Works Department Delhi	13,55,52,380
5	Education Department Delhi	10,31,22,492
6	Training And Technical Education Department Delhi	9,42,09,693
7	Home Department Delhi	8,67,39,173
8	Tourism Department Delhi	2,49,81,869
9	Power Department Delhi	1,72,31,185
10	Revenue Department Delhi	1,67,70,083
11	Higher Education Department Delhi	1,44,59,773
12	Social Welfare Department Delhi	80,90,181
13	Election Department Delhi	78,71,690
14	Women And Child Development Department Delhi	76,69,626
15	Forest And Wildlife Department Delhi	70,51,791
16	Industries Department Delhi	67,84,099
17	Transport Department Delhi	51,67,006
18	Law Justice And Legislative Affairs Department Delhi	31,79,883
19	General Administration Department Delhi	31,74,696
20	Information And Publicity Department Delhi	23,33,980
21	Development Department Delhi	11,24,478
22	Services Department Delhi	10,25,967
23	Agriculture And Marketing Department Delhi	9,45,977
24	Office Of Registrar Cooperative Societies	8,37,427
25	Administrative Reforms Department Delhi	6,69,722
26	Environment Department Delhi	6,54,999
27	Delhi Legislative Assembly Department	4,68,450
28	Employment Department Delhi	3,80,683
29	Art Culture And Language Department	3,17,898
30	Labour Department Delhi	2,48,786
31	Food Civil Supplies And Consumer Affairs Department Delhi	2,00,000
32	Trade And Taxes Department Delhi	1,43,960
33	Directorate Of Gurudwara Elections	76,658
34	State Election Commission Not Of Delhi	41,850
	Total	1,31,51,51,027