

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
(ADMINISTRATION BRANCH)
7TH FLOOR, MSO BUILDING, I.P. ESTATE
NEW DELHI-110002

No.F.44(11)/Election/Misc/2023/ 19147-19160

Dated:-

29 JAN 2024

CIRCULAR

Sub:- Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha-2024.

Please find enclosed a mail dated 17/01/2024 regarding Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha-2024 received from SDM Election, District North along with the following letters:-

S.No	Subject of the letter	letter no and date	Received from
1	Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha-2024	No.F.SDM/E/N/Reports/2024/571-77 dated 16/01/2024	S.D.M (Election), North, Office of the District Election Officer/D.M(North), GNCT of Delhi, D.C.Office Complex, Alipur
2		No.CEO/PLG/102(01)/2023/177 dated 04/01/2024	Dy. Chief Electoral Officer, Office of the Chief Electoral Officer, Old St. Stephen's College Building, Kashmere Gate
3		464/EGS/EP(AS)/2023 dated 26/12/2023	Sasi Kumar Kaliv Arapu for Under Secretary, Election Commission of India.

Encl:- As above.


Section Officer (Admn)

No.F.44(11)/Election/Misc/2023/ 19147-19160

Dated:-

29 JAN 2024

Copy to:-

- 1.PS to Secretary (SW), 7th Floor, MSO Building, ITO.
2. PA to Director (SW), 7th Floor, MSO Building, ITO.
- 3.All DSWOs of the Department of Social Welfare for necessary action.
- 4.System Analyst, DSW for uploading the circular on the Department website.
5. Guard File.


Section Officer (Admn)


20/1/24

4:44 PM

Gmail - Fwd: Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha-2024

id admin kddedhan2@gmail.com

Fwd: Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha-2024

ANJALI SEHRAWAL - 19/1/24

Subject: Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha-2024

From: "Anjali Sehrawal" <anjali.sehrawal@gmail.com>

To: "Himanshu Gupta" <himanshu.gupta@gmail.com>, "Anjali Sehrawal" <anjali.sehrawal@gmail.com>, "jd dswdeshi" <jd.dswdeshi@gmail.com>, "Engineer in chief" <engineer.in.chief@gmail.com>, "pramod kumar tomar" <pramod.kumar.tomar@gmail.com>, "mod ilhelpdesk" <mod-ilhelpdesk@nic.in>, "ALKA BIJLANI" <alka.bijlani@nic.in>, "ceedell-stars@nic.in"

Cc: "Yash Chaudhary" <yash.chohary@gmail.com>

Sent: Tuesday, January 16, 2024 3:14:34 PM

Subject: Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha-2024.

Sir/Madam,

Please find the attachment file on the above cited subject for necessary action please.

Regards

TAPAN
KUMAR
JHA
SDM
ELECTION
DISTRICT
NORTH
Ph. No.
011-
27708739

Document 58 (2).pdf
11561K

Electin matter / File Rm
Sh. Sunil
23/1/24

4819/DJ(M)
19/1/24

6123/300A1
22/1/24

OFFICE OF THE DISTRICT ELECTION OFFICER / D.M.(NORTH)
PART OF DELHI D.C. OFFICE COMPLEX, ALIPUR, DELHI-110036

Dated: 16/01/2024

1. Director Education (DoE),
Room No. 10, 1st Floor, D.C. Office Complex,
Alipur, Delhi-110036

To: Director (SW)
2. Department of Social Welfare
Government of NCT of Delhi
7th Floor, MSO Building, JTO,
LP Estate New Delhi-110002.

3. Public Works Department
7th Floor, MSO Building,
LP Estate New Delhi-110002

4. Municipal Corporation of Delhi
Dr. S.P.M. Civic Centre, Minto Rd
SKD Basti, Press Enclave,
Ajmeri Gate, New Delhi,
Delhi, 110002

5. New Delhi Municipal Council
Pehli Kendra,
Parliament Street,
New Delhi-110001

6. Chief Executive Officer
Office of the Cantonment Board
Sadar Bazar, Delhi Cantt-110010

Sub: Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha -2024

I am herewith attaching the "Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha -2024" received from the office of Chief Electoral Officer, Old Stephen's College Building, Kashmere Gate, Delhi-110006 for your kind information and ensuring necessary compliance.

Encl: As above.

Yours faithfully,

(TAPAN KUMAR JHA)
S.D.M. (Election), North

Dated:- 16/01/2024

No F. BDM/E/N/Reports/2023/571-77

Copy to:

1. PS to District Election Officer, North, Alipur, Delhi.

(TAPAN KUMAR JHA)
S.D.M. (Election), North

Sh. Sunil

Urgent / Election Matter

P. Jha

31/1/24



SSW (In training)

DD (Admin)

d. 30/1/24
Model Officer (Electoral)

4885/BDM/1
30/1/24

6197/50/1A
31/1/24

Dated: 12/01/2024

✓ T. Sharma (SW)
Department of Social Welfare
* Government of NCT of Delhi
7th Floor, MSO Building, ITO,
JP Estate New Delhi-110002.

3. Public Works Department
770 Plaza, 2500, Honolulu,
Hawaii, U.S.A. Tel. 661-110002

4. Municipal Corporation of Delhi
Dr. S.P.M. Civic Centre, Minto Rd
SKD Basti, Press Enclave,
Ajmeri Gate, New Delhi,
Delhi, 110002

5. New Delhi Municipal Council
Public Kendra,
Parliament Street,
New Delhi - 110001

6. Chief Executive Officer
Office of the **Cantonment Board**
Sadar Bazar, Delhi Cantt-110010.

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Find: As above.

Yours faithfully,

(TAPAN KUMAR JHA)
S.D.M. (Election), North

Dated:- 16/01/202

No. F. SDM/E/N/Reports/2023/571-77

$\frac{1}{2} \times \frac{1}{2} = \frac{1}{4}$

1. PS to District Election Officer, North, Alipur, Delhi.

(TAPAN KUMAR JHA)
S.D.M. (Election), North

gh fruit

Urgent / Electron Matter

Purges

31/1/84

OFFICE OF THE CHIEF ELECTORAL OFFICER

Old St. Stephen's College Building,

L. Binner Road, Delhi-110 006

Dated :- 04/01/24

The District Election Officer, District Central, Old Employment Exchange Bldg., 14 Darya Ganj, Delhi.	The District Election Officer, District South West, Delhi.	The District Election Officer, District New Delhi, Jan Nagar House, New Delhi.
The District Election Officer, District Shabdar, DSIDC Complex, Nand Nagri, Delhi.	The District Election Officer, District North-East, DSIDC Complex, Nand Nagri, Delhi.	The District Election Officer, District South, M.B. Road, Saket, New Delhi.
The District Election Officer, District East, DM Bandh, Shastri Nagar, Delhi.	The District Election Officer, District South-East, Old Gargi College Building, Lajpat Nagar-IV, New Delhi-110024.	The District Election Officer, District North, Near Shardhanand College, G.T. Karnal Road, Alipur, Delhi.
The District Election Officer, District Central, Old Employment Exchange Bldg., 14 Darya Ganj, Delhi.	The District Election Officer, District South West, Delhi.	

Subject: Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha

Sr. Madam,

I am directed to enclose herewith a copy of letter dated 26.12.2023 received from ECI on the subject cited above vide which ECI has issued the directions on Accessibility initiatives to be undertaken by the CEOs for PwDs and Sr. Citizens in view of the upcoming General Elections to the Lok Sabha 2024

It is, therefore, requested that aforesaid enclosed direction brought to the notice of all concerned under your jurisdiction for compliance and also coordinate with Directorate of Education, Department of Social Welfare, Public Works Department, Municipal Corporation of Delhi, New Delhi Municipal Council & Delhi Cantt.

It is further requested to send the compliance report alongwith filled annexures "A and B" on Accessibility Measures and initiatives latest by 16.01.2024 for further submission to ECI.

This issues with the approval of Competent Authority

Encl. as above.

Yours faithfully

(POONAM)

Dy. Chief Electoral Officer

Contd...P-2.

Dated: 04/01/24

1 The weight of the following Branch, for the purpose of
2 the State (1) SVETP Branch, for Para (b)
3 and 4 of Analyst, II Branch, for Para (f) and Para (g)
4 and 5 of Section) along with copy of annexures

BS

(POONAM)
Dy. Chief Electoral Officer

471/ Addl. CEO-I
28/12/23

10712

By Speed Post/Email



भारत निर्वाचन आयोग
ELECTION COMMISSION OF INDIA
भारत निर्वाचन आयोग, भारत के निर्वाचन आयोग
भारत निर्वाचन आयोग, भारत के निर्वाचन आयोग

भारत निर्वाचन आयोग

Dated 20 December, 2023

To:

The Chief Electoral Officers of
All States and Union Territories

Subject: Accessibility Measures & Initiatives for upcoming General Elections to the Lok Sabha,
2024 -regarding

Sir Madam,

I am directed to refer to the aforesaid subject and to convey that the Commission has issued specific directions on Accessibility initiatives to be undertaken by the CEOs for persons with Disabilities and Senior Citizens in view of the upcoming General Elections to the Legislative Assembly of respective States, as follows:

a. **PwD Mapping and Enrollment of voters:** Ensure that all the eligible PwD voters are enrolled and mapped for facilitating their enrolment and voting process.

b. **Transport Facility:** Senior citizens, Persons with visual and locomotive disabilities and voters with impaired movement shall be provided free pass for using public transport on poll day. If public transport is not available, then arrangements for free pick up and drop from their residence to polling booth may be made. The eligible voters may also be provided with a registration facility on Saksham ECI App or a helpline in order to avail these facilities.

c. **Polling Station Infrastructure:** All polling stations should have following provisions:

i. All the Polling Stations shall be situated on ground floor of a building to facilitate voting for the aged and disabled electors. Due consideration shall be given to the topography and the ease of travel for these electors.

ii. A permanent ramp not exceeding gradient of 1:12 to be provided at all Polling Stations as per the directions of the Hon'ble Supreme Court of India. Wide publicity shall be given about the provisions of ramps in the Polling Stations.

iii. Ensure arrangements for separate queue for PwD and Senior Citizen voters at polling stations and priority shall be given to PwDs/infirm voters for entering the polling station without having to wait in the queue. Chairs may be placed intermittently, if convenient and required at the polling stations for the ease of voters.

515/CEO
28/12/23

118/GMG
28/12/23
MP
28/12/23

DC Planning)

29/12/23 Addl. CEO-I
RDA) 11/28/12/23

Let all polling stations. Adequate facilities and
polling stations should be provided for PwD voters to take the ballot chain inside the polling
station. Polling stations should be notified in advance about availability of wheelchairs.
Polling stations should be notified in advance about availability of wheelchairs.

For PwD voters, a request on Saksham-ICT App
may be approached for fulfilling the
need of PwD voters. If required, it may be approached for fulfilling the
need of PwD voters. Besides, Artificial Limbs
Centre, Government of India (ALIC) may also be contacted and the States UTs can
coordinate with them for procurement of high quality, BIS standard wheel chairs.
The CEO may also collaborate and partner with other State government
agencies NIOSA SOs for procuring the wheelchairs.

Volunteers from NCC/NSS Scout & Guides may be deployed to manage the voters' queue.
Identified PwD and Senior citizen voters should be assisted by volunteers to reach the polling
station and if required, wheelchair should be provided. The volunteers shall guide the PwD
electors up to the entrance of polling station. Inside the polling station, such PwD electors shall
be assisted by polling staff. The age of volunteers should be less than 18 years. The CEO shall
prepare a detailed list of Do's and Don'ts for the volunteers and ensure that they are properly
briefed and trained by DEO RO. There should be an arrangement for food for the volunteers
engaged in the polling stations during the poll day.

vi. Ensure pictorial representation through posters/videos and informative brochures regarding
voting process and facilities provided for the aid of hearing-impaired voters outside the polling
booth.

vii. Basic amenities such as accessible toilets, drinking water, shade, medical kit shall be ensured
for PwD voters and Senior Citizens at each and every polling stations.

viii. A model checklist of the facilities to be provided is placed at **Annexure- A** which can be
utilized by District Election Officer for internal assessment.

d. **Strategy Building:** Meetings shall be held on a regular basis by DEO and CEO with
concerned stakeholders to assess the facilities available at ground level and ensure that no gaps exist.
They shall appoint nodal officers for each constituency for facilitating the process of voting for PwDs
and Senior citizens.

e. **Monitoring and Assessment of the facilities for PwDs:** The concerned CEO may ensure
that the Divisional Commissioners for all districts under their division for the forth coming General
Elections may assess and evaluate the facilities available for persons with disabilities and senior
citizens. The Divisional Commissioners shall visit minimum 10 Polling Booths covering at least three
Assembly Constituencies of each district. There reporting format for the Divisional Commissioners is
attached herewith at Annexure B, which shall be submitted to CEO immediately after visit for follow

2. **Training and Sensitization:** Sensitization of polling personnel regarding accessibility requirements specified by the Commission should be done. Special training sessions shall be organized to sensitize the election machinery and basic sign language training may also be imparted to the Poll Officials. Polling officials should be briefed to interact with PwDs and senior citizens with due sensitivity.

h. **Coordination and Partnerships with stakeholders:** Create awareness and carry out outreach activities for involvement of PwD and Senior citizens in election process. Engage PwD icons to motivate and inspire voters with disabilities to take part in electoral process as voters. Meetings with CSOs/NGOs may be planned by involving SSCE and DMCE as required.

Helpline Service for PwD voters and Senior Citizens: - A Helpline Service should be made available especially for PwD Voters and Senior Citizens to address all the grievances and queries.

Postal Ballot: Informative and educational material to be prepared for awareness campaigns to sensitize about the availability of optional facility of Postal Ballot for PwD voters with benchmark disability and Senior Citizens (above 80 years of age).

It is requested to send the Report on Accessibility Measures and initiatives of State a accessibility.eci@gmail.com, accessibility@eci.gov.in.

This shall be brought to the notice of all concerned for strict compliance.

Yours faithfully,

K. Sai Kumar

(SASI KUMAR KALIVARAPU)
for UNDER SECRETARY

1. List of facilities provided to PwDs/Senior Citizens at Polling Stations

2. State of Assembly Constituency

No. and Name of Polling Station

Sl. No.	POLLING STATION ACCESS INDICATORS	Status (Please Specify) (Yes/No)	Remarks
1.	Whether PwD voters are mapped as per the electoral list and the list was made available with the BLOs		
2.	Whether PwD voters are informed in advance about the facilities available to PwD voters.		
3.	Is there Separate Queue for PwDs and Senior Citizens		
4.	Whether any measures are put in place to ensure PwDs/Senior citizens are not required to wait in queue		
5.	Whether Free Pick & Drop Transportation Facility is provided for PwD voters/Senior Citizens above 80 years		
6.	Are there proper roads to approach polling Stations		
7.	Whether there is unobstructed access from road/pavement to polling station (for wheel chair/crutch users, crawlers, etc.)		
8.	Is there clearance of debris, water, sand, etc. from pathway		
9.	Is there adequate/ separate Parking Space available for PwD Senior citizen voters		
10.	Is the Polling station located at ground floor		
11.	Are there mobile barricades erected in front of doors of each polling stations		
12.	Are there Ramps with minimum gradient and firm handrails		
13.	Whether Ramps lead directly to the entry door of the polling stations to avoid navigating through corridors.		
14.	Assured Minimum Facilities		
	Clean Drinking Water		
	Waiting Shed		
	Toilet with water Facility		
	Whether the toilet is accessible for PwDs		
	Is there adequate lighting inside polling station		
	Whether all the above AMFs provided are accessible to wheel chair users without any obstruction		
15.	Are there proper Pathways and direction boards to polling rooms with indicators and proper signage		
16.	Is there Voter Assistance/Help Desk facility available		
17.	Are there required availability of wheel chairs. Please mention number of wheel chairs available in each Polling Station in remarks column		

Whether the voter information is available in Braille or large print format, it should be provided in a format that is accessible to voters with disabilities.

Whether the voter information is available in Braille or large print format, it should be provided in a format that is accessible to voters with disabilities.

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21. Is first aid box service and ambulance service available on demand
22. Is Braille ballot sheet available in English/Regional language
23. Is Braille signage available on the Ballot Unit of the EVM for visually impaired
24. Is Magnifying Glass provided for assisting voters with visual impairment
25. Are Braille Voter information slips made available for voters with visual impairment
26. Are all the EVMs enabled with Braille features
27. Whether basic sign language training imparted to polling station personnel to assist voters with hearing impairment
28. Are there arrangements made for dropping the PwD voters to their home safely after casting the vote.

10/1/16

Annexure-B

REPORT BY DIVISIONAL COMMISSIONER

(For a District)

Name of the District

Date of visit of Visit

Polling Stations visited: _____

Assembly Constituency Details

S. No	Indicators	STATUS(PI Tick)				Remarks
		Yes	No	In Process	NA	
1.	Have Disability Coordinators/Nodal officers been appointed at District and AC level					
2.	Have PwDs electors been mapped per PS?					
3.	Any Training on Sensitization of Polling Officers on Accessibility?					
4.	Have Braille EPICs been given in the Constituency, if yes specify how many in remarks column					
5.	Sensitization of zonal engineers on access standards.					
6.	Sensitization of booth volunteers (including facilitating Deaf/Blind). Give details					
7.	Sensitization of BLOs. Give details					
8.	Election awareness material in accessible format i.e. braille, sign language etc.					
9.	Specify the specific SVEEP activity for PwDs during pre-election period carried out in the Constituency?					
10.	Any accessible features incorporated by DEOs.					
11.	Has EVM/VVPAT demo been done separately for PwD electors with Braille EVM/Candidate sheet					

13.	Special enrollment drive for Persons with disabilities and Senior citizens					
14.	Is there any Helpline/SMS request facility other than PwD App for wheel chairs & other assistance available for PwD. Pl specify in remarks column whether it is well publicized					
15.	Any auxiliary polling station planned for PwD, e.g. in residential Blind School. Pl give names in remarks column					
16.	Is grievance redressal mechanism made accessible i.e. any sign language interpreters or video call facility under helpline?					
17.	Have CSO been involved in feedback on accessibility of Polling. Pl give name of such CSOs in remarks column.					
18.	Is DMCAE set up. Pl specify in remarks column the date of setting up of the Committee					
19.	Any PwD as District/State Icon					

Name of the Commissioner:

Service and batch:

SP/CLB
24/12