

GOVERNMENT OF N.C.T. OF DELHI
DEPARTEMENT OF SOCIAL WELFARE
FLAT NO-11, SHANKER MARKET, CONNAUGHT PLACE NEW DELHI-110001
(ESTATE BRANCH)

F.No.54(527)/EC/DSW/Shft DO-NDL/2024-25/ 19379-19384 Dated:

ORDER

The District Magistrate, New Delhi District, has allotted three rooms (Rooms No. 6, 8, and 11) in building no. 16/11, Jam Nagar House, New Delhi-110011, to the Department of Social Welfare, for office use vide allotment order no F.No.DC/ND/MISC/2024/149 dated 25.01.2024,

In view of this, it is hereby directed that the District Social Welfare Officer, New Delhi of Department of Social Welfare, GNCTD, shift to the newly allotted three rooms in building no. 16/11, Jam Nagar House, New Delhi-110011.

It is further directed that the Care Taking Branch, Department of Social Welfare, shall coordinate the entire process, including the movement of office furniture, official files, and other equipments. The DSWO to initiate the process by 5th February 2024 and arranging for the transfer and installation of lease lines, Internet lines, telephone lines, etc.

The District Social Welfare Officer/Estate Officer, New Delhi is directed to co-ordinate with the office of the District Magistrate, New Delhi District for requirement related to CPWD/PWD and other agencies.

The Senior System Analyst, Department of Social Welfare is directed to update the new address of the District Social Welfare Office, New Delhi on the department's website.

The Superintendent, RGO. Branch, Department of Social Welfare is directed to process for an advertisement regarding the change of address of District Social Welfare Office, New Delhi in the newspaper for information to general public

Director (SW)

F.No.54(527)/EC/DSW/Shft DO-NDL/2024-25/

Dated:

19379-19384

01 FEB 2024

Copy for information and necessary action to

1. PS to District Magistrate, New Delhi, 12/1, Jam Nagar House, Shah Jahan Road, New Delhi-01
2. PS to Secretary, Deptt of Social Welfare, 7 Floor, MSO Building, IP Estate, Delhi-02
3. Deputy Director (CTB), Deptt of Social Welfare, 7 Floor, MSO Building, IP Estate, Delhi-02
4. DSWO/Estate Officer, New Delhi District, Quarter No. 1, Type-IV, GLNS Complex, New Delhi
5. Sr. System Analyst, Deptt of Social Welfare, MSO Building, 7 Floor, IP Estate, New Delhi-12
6. Superintendent, RGO Branch, DSW, MSO Building, 7 Floor, IP Estate, New Delhi-110002

Director (SW)

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