

Reminder

GOVT. OF NCT OF DELHI  
DEPARTMENT OF SOCIAL WELFARE

ADMINISTRATION-I BRANCH  
M.S.O Building, 7<sup>th</sup> Floor GNCTD of Delhi

F.No.44(38)/2023/DSW/Admn/Estt./Misc./2846-2901

Dated:

04 JUN 2024


CIRCULAR

**Sub: Implementation of MACP Scheme to employees of Department of Social Welfare.**

Please refer to this office letter dated 19.01.2024 regarding grant of MACP benefits to officer/officials of this Department on the above cited subject wherein the requisite/relevant documents were asked of eligible officers/officials for MACP but any response has not been received till date.

In this regard, all DSWOs/HOOs/DDOs are directed to provide the requisite documents such as proforma for MACP, Proforma for vigilance report, service verification chart, work and conduct report, integrity certificate APAR for the last 5 years due date of MACP of all the eligible officer/officials within a week time so that, the meeting of the Screening Committee can be called in the month of June 2024.

Encl: As above.

  
Section Officer (Admn) 4/6/24

To

All DSWOs/HOOs/DDOs/Supdt.  
Of the Homes/Institutions/Branches/Districts/MCUs  
Of the Department of Social Welfare.

F.No.44(38)/2023/DSW/Admn/Estt./Misc./2846-2901

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Copy for information:-

1. PS to Secretary(SW), 7<sup>th</sup> floor, MSO Building, New Delhi.
2. PA to Director(SW) 7<sup>th</sup> floor, MSO Building, New Delhi.
3. HOO, DSW (HQ), 7<sup>th</sup> floor, MSO Building, New Delhi.
4. DD (Vigilance), 7<sup>th</sup> floor, MSO Building, New Delhi.
5. SSA (DSW), 7<sup>th</sup> floor, MSO Building, New Delhi to upload on the website of the Department.
6. Guard File.

  
Section Officer (Admn) 4/6/24

164/ce  
5/6/24

Regarding granting of MACP to Officers/Officials of Department of Social Welfare till 31.12.2024

S.NO.	Name and Designation	Existing pay scale + GP	Date of initial joining in Govt. Service	Date of 1st Promotion if any	Date of 2nd Promotion if any	Date of Grant of ACP/MACP earlier	Due MACP/year of completing 10/20/30 years of Regular Service and date for financial benefits with pay band + GP under MACP 2008	Concerned DDO/HOO	Proforma for ACP/MACP	Vigilance Status of the officer/ official	Work Conduct Report and Integrity Certificate of the officer/ official	APAR of the Officer/ official for the 5 years due date of MACP	Remarks
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