

MEETING NOTICE

An online meeting is to be scheduled to be convened by RTE Branch on 31/01/2025 (Friday) at 12:00 am.

Agenda of the meeting is as under:

1. To discuss/receive feedback on draft of DSW Handbook alongwith supporting documents/Annexure if any.
2. To receive input/suggestions on the colour, design, layout of the Handbook.
3. Submission of duly authenticated certificate in the absence of suggestions or inputs from respective branch/Home/Institution/ District Office regarding the Handbook.
4. To receive the updates from all the member secretaries of the Manual revision committees.

All the Deputy Directors/DSWOs/Supdts of all the branches/Homes/Institutions of Department of Social Welfare are requested to make it convenient to attend the meeting on above mentioned scheduled. Link of Online meeting will be shared over email.

Supdt. (RTE)

F.No. 14(1)CC/RTE/DSW/2023-24/

1. PS to Secretary, DSW, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
2. PA to Director, DSW, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
3. Dy. Dir., Admin, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
4. Dy. Dir., Disability Branch, I.P. W, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
5. Dy. Dir., FAS Branch, DSW, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
6. Dy. Dir., Social Security DSW, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
7. Dy. Dir., Social Defence DSW, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
8. Dy. Dir., Voluntary Aid Cell, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
9. Dy. Dir., Directorate of Prohibition, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
10. Chief Probation Officer, DSW, Sewa Kutir Complex, Kingsway Camp, Delhi-110009
11. Dy. Dir./Supdt. Rehabilitation Branch, Flat no. 11, 1st Floor, Shankar Market, Cannaught Place.
12. Dy. Dir. CTB Branch, DSW, 7th Floor, MSO Building, I.P. Estate, Delhi-110002
13. DSWO, District North East, Sanskar Ashram Complex, Dilshad Garden, Delhi-95
14. DSWO, District Central, GLNS Complex, Delhi Gate, New Delhi- 110002.
15. DSWO, District East, Silai Kadhai Kendra, Block- 10, Geeta Colony, New Delhi- 110031
16. DSWO, District New Delhi, Building No.16/11 Jam Nagar House, Shahjahan Road, New Delhi- 110011
17. DSWO, District North, 20-21, Gulabi Bagh, Shopping Complex, Gulabi Bagh, Delhi- 110007.
18. DSWO, District North West- I, NPS for Deaf Complex, Sec- 4, Rohini, New Delhi- 110085.
19. DSWO, District North West- II, NPS for Deaf Complex, Sec- 4, Rohini, New Delhi- 110085.
20. DSWO, District South, Kasturba Niketan, Lajpat Nagar - II, New Delhi- 110024.
21. DSWO, District South West, C- 23-24, Udyog Sadan, Qutub Institutional Area, Delhi- 110067.
22. DSWO, District West, TCPC, Behind Santpura Gurdwara, Tilak Nagar, Delhi- 18.
23. To all the Member Secretaries of Manual Revision committees. (List attached)
24. Sr. System Analyst for uploading on Dept. Website.
25. Guard File.

Supdt. (RTE)

487/CE
29/1/2025

Annexure - I

Member Secretaries of Manual Revision Committees

S.No.	Name	Designation	Concerned Committee	Present Place of Posting
1.	Ms. Neera	Superintendent	I-AS	I-AS
2.	Dr. Rachna Bhardwaj	Superintendent	Social Security	Asha Jyoti Home
3.	Sh. Avinash Kumar	Welfare Officer	Social Defense and Transgender Persons	Social Defence
4.	Sh. Charan Singh	Superintendent	Drug Prohibition	RGO
5.	Sh. Ankur Otto	Welfare Officer	Prison Welfare and Probation Services	Prison Welfare and Prohibition Service
6.	Sh. Rukhsar Ahmad Khan	Superintendent	Estate	District Office West and South West
7.	Dr. Rachna Bhardwaj	Superintendent	Persons with Disabilities	Asha Jyoti Home
8.	Sh. R. K. Sharma	Superintendent	District Functioning	Asha Kiran Home
9.	Sh. Shahid Kamaal	Section Officer	Administration, Accounts and Vigilance	Administration Branch