

Department of Social Welfare
Govt. of NCT of Delhi
7th Floor, MSO Building, ITO
I.P.Estate, New Delhi-110002
(Administrative Branch)


F44(79)/2023/DSW/Admn/PartFile/5757-5762

Dated: 30/1/25

Subject: Proposals seeking approval of Hon'ble Lt. Governor, Delhi for Ex-India Permission for private foreign visits of officers of the All India Services & DANICS/DANIPS cadre of GNCTD and all other Group 'A' officers posted in GNCTD-Reg.

Please find enclosed herewith the Office memorandum No. F.8/24/2022/S.I/255-259 dated 20.01.2025 alongwith its enclosures received from Services Department (Services-I Branch), Delhi Secretariat, 5th Level, 'B' Wing, I.P. Estate, New Delhi-110002 regarding the subject cited above for information please.

Encl: As above.



Section Officer(Admin)

F44(79)/2023/DSW/Admn/PartFile/5757-5762

Dated: 30/1/25

Copy to :-

1. PS to Secretary (SW), Department of Social Welfare, 7th Floor, MSO Building, ITO, New Delhi-110002.
2. PA to Director (SW), Department of Social Welfare, 7th Floor, MSO Building, ITO, New Delhi-110002.
3. Deputy Director (Admn), Department of Social Welfare, GNCTD, 7th Floor, MSO Building, ITO, New Delhi-110002.
4. Sr. System Analyst, DSW for uploading the circular on the departmental website.
5. Concerned Official.
6. Guard file.


Section Officer (Admin)

490/cc
30/1/2025

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (SERVICES-I BRANCH)
DELHI SECRETARIAT, 5TH LEVEL, 'B' WING,
I.P. ESTATE, NEW DELHI - 110002.
(<https://services.delhi.gov.in>)

No. F. 8/24/2022/S.I/ 255-259

Dated: 20/01/2025

OFFICE MEMORANDUM

Sub: Proposals seeking approval of Hon'ble Lt. Governor, Delhi for Ex-India Permission for private foreign visits of officers of the All India Services & DANICS/DANIPS cadre of GNCTD and all other Group 'A' officers posted in GNCTD-Reg.

Instructions/Guidelines on the above subject matter have been issued vide Services Department's Office Memorandum F.No. 8/24/2022/S.I/3690-3695 dated 20/12/2024 (copy enclosed).

Hon'ble Lt. Governor, Delhi has observed that in several instances, the officers had applied for Ex-India well in time but after processing the requests of the officers, the proposals are received at a belated stage for seeking the approval for grant of Ex-India permission/Cadre/Vigilance Clearance. At a belated stage, the proposals are submitted as a fait accompli whereas such requests requires consideration in the right perspective. Further, non-approval of such proposals might also put the officers to hardships.

Accordingly, Departments/Organizations under GNCT of Delhi are advised herewith that **all proposals of private foreign visits of officers of All India Services & DANICS cadre of GNCTD and all other Group 'A' officers posted in GNCTD be submitted for prior consideration/approval of Hon'ble Lt. Governor, Delhi before making a reference to the MHA, GoI or the concerned Ministry for seeking vigilance clearance etc. Officers are advised to book their tickets only after approval of Hon'ble Lt. Governor, Delhi.**

All ACS/Pr. Secretaries/Secretaries and Heads of Departments/Organizations under GNCTD are requested to bring the above instructions to the notice of all the concerned officers for strict compliance.

This issues with the approval of the Competent Authority.

Encl. As above.

(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)

Dated: 20/01/2025

No. F. 8/24/2022/S.I/ 255-259

Copy for information and necessary action to:

1. All ACS/Pr. Secretaries/Secretaries/HoDs of Departments/Organizations/Local Bodies/Public Undertakings under Govt. of NCT of Delhi.
2. Section Officer (Co-ord.), Services Department, Govt. of NCT of Delhi with the direction to upload this OM on website of Services Department, GNCTD.

Copy for information to:-

1. Pr. Secretary to Lt. Governor of Delhi, GNCT of Delhi.
2. Staff Officer to Chief Secretary, GNCT of Delhi.
3. Guard File.



(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (SERVICES-I BRANCH)
DELHI SECRETARIAT, 5TH LEVEL, 'B' WING,
I.P. ESTATE, NEW DELHI - 110002.

(<https://services.delhi.gov.in>)

No. F. 8/24/2022/S.I/3690-3695

Dated: 20/12/2022

OFFICE MEMORANDUM

Sub: Proposal seeking approval of Hon'ble Lt. Governor, Delhi for Ex-India visits of all Group 'A' Officers in GNCTD-Reg.

The Lt. Governor's Secretariat has observed that several proposals seeking approval of Hon'ble Lt. Governor for grant of Ex-India Permission/Cadre/Vigilance Clearance are received from the All India Service Officers and other Group 'A' Officers posted in GNCTD.

Hon'ble Lt. Governor has observed that over the last few months several such requests of officers holding important field assignments for private foreign visits have been received.

In several cases, the officers have projected expenditure involving travel and stay which do not commensurate with the normal expenditure even of domestic visits. The unrealistic projections are baffling and tantamount to concealment of facts. Hon'ble Lt. Governor, has desired that such proposals may be recommended with care and circumspection, giving due consideration to current assignment of officers so that it does not in any way impact the field assignments.

It is also be noticed that most of such proposals are received in their office in the last moment and presented as a fait accompli for seeking approval of Hon'ble Lt. Governor.

Hon'ble Lt. Governor has desired that due care should be taken while forwarding such proposals with proper verification and broad assessments of expenditure involved so that it does not amount to a false declaration in any way.


Moreover, such proposals should be submitted for consideration of Hon'ble Lt. Governor, Delhi one month ahead of the proposed visit.

Keeping in view the observations of Hon'ble Lt. Governor, Delhi, all the ACS/Pr. Secretaries/HoDs of GNCT of Delhi may carefully examine the request of the officers seeking permission to proceed to foreign visits on private affairs on the following points:

1. **Time Period:** Proposals of private foreign visits in respect of Group 'A' officers should be submitted for consideration of Hon'ble Lt. Governor, Delhi one month prior to the proposed visit.

2. **Expenditure:** Details of estimated realistic projection of expenditure in respect of all the dependent family members travelling with the officers on the foreign visit should be given head-wise i.e. Travel/Boarding/ Lodging/ VISA/ Misc. etc. The period of travel and purpose and source of funds must be mentioned in the format prescribed by DoPT vide their OM F.No. 11013/8/2015-Estt.A-III dated 27/07/2015 (Copy Attached).
3. **Vigilance:** The Leave Sanctioning Authority should carefully examine the vigilance status of the officers concerned and fill up the details in the format prescribed by DoPT vide their OM F.No. 11013/8/2015-Estt.A-III dated 27/07/2015.
4. In this regard the relevant rules/instructions/guidelines issued by Govt. of India as well as Govt. of NCT of Delhi from time to time shall be applied for processing the proposals of foreign visits of officers under Govt. of NCT of Delhi.
5. Instructions/Guidelines regarding processing the proposals of Foreign Visits of Officers are also available on the website of Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training at <https://doptcirculares.nic.in/CircularSearch.aspx>.

This issues with the approval of the Competent Authority.

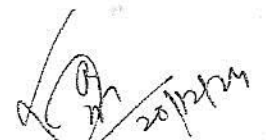

(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)

Dated: 20/12/2024

No. F. 8/24/2022/S.I/3690-3695

Copy forwarded for information & necessary action to:-

1. Pr. Secretary to Lt. Governor of Delhi, GNCT of Delhi.
2. Staff Officer to Chief Secretary, GNCT of Delhi.
3. All Pr. Secretaries/ Secretaries/HoDs, GNCT of Delhi.
4. PS to Pr. Secretary (Services), GNCT of Delhi.
5. Section Officer (Coord.), Services Department, Govt. of NCT of Delhi with the direction to upload this OM on website of Services Department, GNCTD.
6. Guard File.


(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)