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**Govt. of NCT of Delhi**  
**Department of Social Welfare**  
**7<sup>th</sup> Floor, MSO Building, ITO**  
**I.P.Estate, New Delhi-110002**  
**(Administrative Branch)**

F.44.(29)/2023/DSW/Admn/Estt./ 6399-6459

Dated: 11/03/25

**CIRCULAR**

Please find enclosed herewith a copy of e-mail dated 28.02.2028 along with Circular No.F.14/31/Env./Plg/2023/7741-43 dated 28.02.2025 received from Senior Scientific Officer, Dept. of Environment, Govt. of NCT of Delhi.

All Supdts./DDO/HOO of Homes/Institutions, DSW, New Delhi are requested herewith that to kindly circulate the Advisory amongst all officers/officials for awareness on the subject with a message for prohibiting the use of Single-Use Plastic at every level in their day-to-day lives as well as in any of the workshops/conferences/meetings/functions organised by your Department/Organisation in the public interest.

IT Branch, DSW is requested to upload the circular on the departmental website for strict compliance.

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11/03/25  
Section Officer (Admin)

**Encl: As above.**

F.44.(29)/2023/DSW/Admn/Estt./ 6399-6459

Dated: 11/03/25

To

1. PS to Secretary (SW), DSW, 7<sup>th</sup> Floor, MSO Building, ITO, New Delhi-110002.
2. PS to Director (SW), DSW, 7<sup>th</sup> Floor, MSO Building, ITO, New Delhi-110002
3. All DDs/DSWOs, DSW, GNCTD, Delhi.
4. All Supdts./DDO/HOO of Homes/Institutions, DSW, New Delhi.
- ✓ 5. Sr. System Analyst, DSW for uploading the circular on the departmental website.
6. Guard file.

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11/03/25  
Section Officer (Admin)

534/CC  
11/03/2025