

Govt. of NCT of Delhi
Department of Social Welfare
7th Floor, MSO Building, ITO
I.P. Estate, New Delhi-110002
(Administrative Branch)

F.44.(45)/2023/DSW/Admn/Estt./Misc./ 755-815

Dated: 11/5/25

ORDER

All Supdts./DDOs/HOO of Homes/Institutions, Incharge of Districts are hereby directed that all files pertaining to the appointment of staff including outsourced, contractual, daily wages, part time etc. alongwith the files pertaining to the Court matters related to their services/appointments shall be sent to Head Quarter, Department of Social Welfare, NCT of Delhi within 07 days of issue of this order.

All such matters, thereafter will be dealt at Head Quarter level.

This issues with the approval of Director (Social Welfare).


Dy. Director (Admin)

F.44.(45)/2023/DSW/Admn/Estt./Misc./ 755-815

Dated: 15/5/25

Copy to: -

1. PS to Secretary (SW), DSW, 7th Floor, MSO Building, ITO, New Delhi-110002.
2. PS to Director (SW), DSW, 7th Floor, MSO Building, ITO, New Delhi-110002
3. All DDs/DSWOs, DSW, GNCTD, Delhi.
4. All Supdts./DDOs/HOO of Homes/Institutions, All Incharge of Districts, All Incharge of Branches, DSW, New Delhi.
5. Sr. System Analyst, DSW for uploading the circular on the departmental website.
6. Guard file.


Dy. Director (Admin)

411/cc
21/5/25