

Govt. of NCT of Delhi
Department of Social Welfare
7th Floor, MSO Building, ITO
I.P.Estate, New Delhi-110002
(Administrative Branch)

F.44.(115)/2024/DSW/Admn/

1518-1577

Dated:

16/5/25

CIRCULAR

In pursuance of Order No. F.No. 18/70/2024/GAD/Admn./15226 dated 21.04.2025 issued by Department of General Administration, New Delhi, the timings of all offices of Govt. of NCT of Delhi will be observed from 09:30 AM to 06:00 PM instead of 10:00 AM to 06:30 PM with effect from issue of order dated 21.04.2025.

Therefore, all the DDs/Supdts./DDO/HOO of Homes/Institutions, DSW, New Delhi are hereby directed to observe office timing w.e.f. 9:30 AM to 06:00 PM accordingly.

IT Branch, DSW is requested to upload the circular on the departmental website for strict compliance.


16-5-25
Section Officer (Admin)

Encl: As above.

F.44.(115)/2024/DSW/Admn/

1518-1577

Dated:

16/5/25

To

1. PS to Secretary (SW), DSW, 7th Floor, MSO Building, ITO, New Delhi-110002.
2. PS to Director (SW), DSW, 7th Floor, MSO Building, ITO, New Delhi-110002
3. All DDs/DSWOs, DSW, GNCTD, Delhi.
4. All Supdts./DDO/HOO of Homes/Institutions, DSW, New Delhi.
5. ☒ Sr. System Analyst, DSW for uploading the circular on the departmental website.
6. Guard file.


16-5-25
Section Officer (Admin)

442/CC
19/5/2025

GOVERNMENT OF NCT OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
2ND LEVEL, 'A' WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002
(Email : sgad@nic.in)

F.No.18/70/2024/GAD/Admn./15226

Dated :- 21/04/2025

ORDER

Sub: Timings for Government offices under GNCTD and MCD

Reference is made to order No.18/70/2024/GAD/Admn./51474, dt. 18/11/2024 wherein, following staggered timings were adopted to reduce congestion on road, and thereby reducing air pollution :-

Offices under Municipal Corporation of Delhi (MCD)	08:30 AM to 5:00 PM
Offices under Govt. of NCT of Delhi (GNCTD)	10:00 AM to 6:30 PM

As the pollution levels have reduced and better now, Hon'ble Lieutenant Governor, Delhi is pleased to order that offices under Govt. of NCT of Delhi & Municipal Corporation of Delhi shall return to office timings as under with immediate effect :-

Offices under Municipal Corporation of Delhi (MCD)	9:00 AM to 5:30 PM
Offices under Govt. of NCT of Delhi (GNCTD)	9:30 AM to 6:00 PM

By Order and in the name of
Hon'ble Lieutenant Governor of National Capital Territory of Delhi



(Signature)
(PRADEEP TAYAL)
Joint Secretary (GAD)

To

- (i) Commissioner, Municipal Corporation of Delhi
(ii) All Additional Chief Secretaries/Principal Secretaries/Secretaries/HODs/Heads of Local & Autonomous Bodies under Govt. of NCT of Delhi

F.No.18/70/2024/GAD/Admn./15226

Dated :- 21/04/2025

Copy to :-

- 1) Principal Secretary to Hon'ble Lieutenant Governor, Raj Niwas, Delhi
- 2) Secretary to Hon'ble Chief Minister, Delhi Secretariat, New Delhi
- 3) Secretaries to all Hon'ble Ministers, Delhi Secretariat, New Delhi
- 4) Secretary to Hon'ble Speaker, Delhi Legislative Assembly, Old Secretariat, Delhi-110054
- 5) Secretary to Hon'ble Dy. Speaker, Delhi Legislative Assembly, Old Secretariat, Delhi-110054
- 6) Staff Officer to Chief Secretary, Delhi Secretariat, New Delhi
- 7) Joint Secretary (UT), Ministry of Home Affairs, North Block, New Delhi-110001
- 8) Managing Director, DMRC, Metro Bhawan, Barakhamba Road, New Delhi-110001
- 9) Deputy Secretary (I.T.), Department of Information Technology, GNCTD - to place a copy of this order prominently on the website of Govt. of NCT of Delhi
- 10) Guard File



(Signature)
(PRADEEP TAYAL)
Joint Secretary (GAD)

(Signature)
DSW
AD (Admn.)

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