Urgent Matter-Reminder-I

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELIII DEPARTMENT OF SOCIAL WELFARE

7th Floor, MSO Building LP Estate New Delhi-110002

(ADMINISTRATION BRANCH)

No.F.44 (7)/2023/DSW/Admn II/RRs for MTS/ 53/6-33/6

Dated: 6 6 26

To

All HOOs/ DDOs Department of Social Welfare, GNCTD Homes/Institutions/Offices Delhi

Sub: - Regarding furnishing information to the post of Group 'C' (erstwhile Group 'D') in r/o Homes/Institutions/Offices.

Sir/Madam.

With the reference to the earlier office letter no No.F.44 (7)/2023/DSW/Admn II/RRs for MTS/1161-1220 dated 08.05.2025 regarding subject cited above, the requisite information is needed for initiating the process for amendment of RRs of MTS and for various purposes against the sanctioned posts in homes /Institutions/Offices in Department of Social Welfare, GNCTD:-

| S. No. | Name of post | No. of Post Sanctioned on Regular Basis | Post creation order number | No. of post sanctioned on Outsourced basis | Post creation order number | No. of post sanctioned on Part-time (temporary basis) | Post creation order number |
|-----------|--|--|--|--|--|--|-------------------------------------|
|) k | Peon | gang gang ang mangan sang sang sang sang sang sang sang | | Afficiency Charles in the Amelian and Amelian control of the Cytopherical control and an included | | | |
| 2. | Sweeper | and the second of the second o | | | | | |
| 3. | Chowkidar | | | | | | |
| 4, | Kitchen Helper | | | | | | |
| 5. | Mali | | and the first property | | | | |
| 6. | Helper | | and the second s | net of make any and make in the first that the transfer of make in the first of the | | | |
| 7. | Attendant | and the second s | a di professor de propriedado de la 1919. | ten de la come de come | | | |
| 8, | Washerman | | | | , the Call (that specifies show have found to be supplied that the Call (the Call of the C | | |
| 9. | Washerwomen | 18 ° 18 ° 18 ° 18 ° 18 ° 18 ° 18 ° 18 ° | | | | and the state of t | |
| 1(). | Cook | | | and the first of the second of | | | |
| 1 | and the state of t | | | | | | |
| 12. | Caretaker | | | and the second s | *** | | |

Further, it was requested to provide the copy of relevant post creation order to the above said posts mentioned in the table. However, Some of Offices/Homes/Institutions has not provided the reply along with relevant post creation order till date.

Further, it is therefore again requested to furnish the requisite information in above prescribed format within three days to this branch. The signed scanned copy of the same is also required to be sent to physically and through the E-mail ld: ddadmn2@gmail.com.

The matter may be treated as "MOST URGENT"

Section Officer (Admi

No.F.44 (7)/2023/DSW/Admn II/RRs for MTS/ 23/0-23/04

Dated: 6/6/25

Copy for information to:

PA to Director(SW). DSW. GNCTD. 7th Floor, MSO building. New Delhi-110002

Section Officer (Admn.)

06/06/5056