

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF SOCIAL WELFARE(HQ)
7TH FLOOR, MSO BUILDING, I.P.ESTATE, NEW DELHI-110002
(ADMINISTRATION BRANCH)

F.No.10(359)/2017/Admn-I/DSW/Estt/Pt.File/

Dated :

O R D E R

In continuation of this office order no.DSW-A012/1/2025-Admin-I dated 02.12.2025, Ms Neelam, Superintendent/DDO/PIO/HOO, Nav Kiran-II, Half Way/Long Stay Home at Sector-3, Rohini, Delhi-110085, is hereby declared as Drawing & Disbursing Officer(DDO) of the said Home, under Rule 12(4) of Delegation of Financial Power Rules 2024, Rule 2(xii) of GFR 2017 and Rule 35(2) of Receipt and Payment Rules and to sign all kinds of bills in respect of the aforementioned Home, with immediate effect.

This issues with the prior approval of the Competent Authority, DSW, GNCTD.

Section Officer (Admn)

F.No.10(359)/2017/Admn-I/DSW/Estt/Pt.File/

Dated :

Copy forwarded for information and necessary action: -

1. PS to Addl. Chief Secretary (DSW), GNCTD, New Delhi.
2. PA to Director, DSW, GNCTD, New Delhi.
3. Sr. System Analyst, DSW (HQ), New Delhi with the request to upload this order on the website of this Department.
4. Ms Neelam, Superintendent/DDO/PIO/HOO, Nav Kiran-II, Half Way/Long Stay Home at Sector-3, Rohini, Delhi-110085.
5. Guard File.

Digitally signed by
Jitender Kumar
Section Officer (Admn)
Date: 23-04-2026
14:54:43