

DEPARTMENT OF SOCIAL WELFARE
7TH FLOOR, MSO BUILDING, ITO,
I.P. ESTATE, NEW DELHI-02
(ACCOUNTS BRANCH)

No.F. 1(Misc)/AO-I/DSW/Pt. file-III/2021-22/6451-6510

Dated: 17 JUL 2023

CIRCULAR

Sub: Non-Compliance of GFR-2017 & Delegation of Financial Power dated 13.10.2022.

The undersigned is directed to state that instances of some Homes/Institutions of Department of Social Welfare, GNCTD not adhering the yardsticks required to be followed as per General Financial Rule-2017 & Delegation of Financial Power order issued by Director(SW) vide letter no. F10(530)/2022/A-I/DSW/Estt./13435-13544 dated 13.10.2022 and have come to the notice.

In this regard, it is reiterated to strictly follow the GFR norms & extant rules in incurring expenditure. Quantities of items being purchased in Homes must bear explanation in the concerned file certifying the quantity having been arrived at as per norms laid down in the Manual for Functionaries of Institutions & Services (issued by DSW) per head per beneficiary/inmate. No purchasing of goods/items in excess of the requirement certified to be done. Demand for goods should not be divided into small quantities to make piecemeal purchases.

The abovesaid guidelines should be strictly complied by the all respective DDO/HOO of Districts/Homes/Institutions. Non-compliance of the same shall attract disciplinary action.

This issued with the prior approval of Director(SW).



(RAMESH CHAND LAKHCHAURA)
DEPUTY CONTROLLER OF ACCOUNTS

Copy to:

1. P.A to Secretary, DSW.
2. P.A to Director, DSW.
3. All HOO's/DDO's of Districts/Home/Institutions/Schools of DSW.
4. System Analyst for uploading the same on department's official website.

898/cc

18/7/23