


**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF SOCIAL WELFARE
G.L.N.S COMPLEX, DELHI GATE, NEW DELHI**

e-PROCUREMENT TENDER NOTICE

On-line tenders are invited under Two-Bid system (Technical Bid & Price Bid) on e-Procurement platform of Govt. of NCT of Delhi i.e. <https://govtprocurement.delhi.gov.in> only from reputed agencies having license under Supply of Manpower to Govt. Departments either by themselves or as a joint venture/consortium/partnership having capacity to provide the required number of manpower for the various Homes/Institution/Office of Department of Social Welfare. The NIT has been uploaded and is available along with terms and conditions at <https://govtprocurement.delhi.gov.in>. All the tenderers should apply on-line before the Last Date and Time as mentioned in the tender documents.


Director
Department of Social Welfare
GNCT D

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The place of opening of Bid is as under:

Chamber of Addl. Director (SW) Room No.16, 1st Floor, GLNS Complex, Delhi Gate, New Delhi -110002

Important dates:

The following table information regarding the important dates of the tender process for project:

Particulars	Date	Time
Date & Time for Publishing of Tender Documents on e-Procurement Platform	23.09.2013	6 PM
Date of Pre-Bid meeting with the Bidder(s)	30.09.2013	3 PM
Last Date and Time for Submission of Bid(s)	21.10.2013	2 PM
Date and Time of Opening of Technical Bid(s)	21.10.2013	3 PM
Date and Time of Opening of Commercial Bid(s)	31.10.2013	3 PM

Note: -

The first requirement for participation in e-tender is to have digital signature and the registration of tenderer with application service provider (ASP) is mandatory.

The intending bidders should be registered with ASP (Application Service Provider) to participate in the bidding process. The ASP will charge an annual enrollment fee of Rs.7, 865/- (Rupees Seven thousands eight hundred sixty five only) plus service tax to participate in e-Tender of GNCT of Delhi. The vendor should prepare a banker cheque / draft in favour of ASP and deposit it at e-procurement help desk. The address of Help Desk is given as under:

e-Procurement Cell, 6th Floor, C-Wing, Vikas Bhawan-II, Upper Bela Road, New Delhi-110054, New Delhi, Tel-91-11-23813523

The intending bidders can bid / participate in e-tender/tender for any one or to all the categories for providing the manpower and services. The category detail is available in this tender documents. The bidder shall bid for all posts of any one or all the three categories, if the bidder does not want to bid for any category they will quote as "0" (zero) for all the posts of that category.

Tenders Delhi		eTendering System Government of NCT of Delhi			
Tender Details					
Date : 23-Sep-2013 04:23 PM					
Print					
Basic Details					
Organisation/Department/Division/SubDivision	Department of Social Welfare				
Tender Reference Number	F.No.45(51)/2012/DSW/ESTT./				
Tender Id	2013_DSW_45590_1				
Tender Type	Open	Form of contract	Supply	No. of Covers	2
Tender Category	Services	Re-bid submission Allowed	Yes	Withdrawal Allowed	No
Is Offline Submission Allowed	No	General Technical Evaluation Allowed	No	Template Name	Nil
Payment Mode	Offline	Is Multi Currency Allowed	No	Currency Name	Nil
Payment Instruments		Cover Details, No. Of Covers - 2			
Offline	S.No	Instrument Type	Cover No	Cover	Description
	1	Bank Guarantee			
	2	FDR			
	3	Demand Draft			
			1	Fee/PreQual/Technical	Scan copy of EMD
					One self-attest recent passport size photo of the Authorized person of the firm/agency as per T.D.
					Undertaking on a Stamp paper of Rs.100/-(Rupees one hundred only) as per format prescribed in AnnVII
					Self-attested copy of the PAN card issued by the Income Tax Department
					Self attested copy of Service Tax Registration No
					Self attested copy of valid Registration number of the firm/agency
					Self attested copy of valid Provident Fund Registration number.
					Self attested copy of valid ESI Registration No
					Self attested copy of valid Licence No.

			under Contract Labour (R and A) Act, 1970.
		.pdf	Licence under providing of Manpower (Regulation) Act
		.pdf	Proof of exp. of last 3 fin yrs as specify in clause 2.2 of the NIT and satisfactory Performance Crt
		.pdf	Annual Income Tax Return of previous 3 years supported by audited balance sheet (clause 2.1 of NIT)
		.pdf	Any other doc, If not spotted then upload the certificate as No spotted documents
		.pdf	Self Attest copy of filled-in Annx-V, VI, self attest copies of documents related to all pts of Annx-V
		.pdf	Affidavit to the effect that no agent/middlemen etc engaged to provide any services as per T.D
2	Finance	.pdf	Price Bid

EMD Fee Details

EMD Amount (INR)	4,71,679	EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	DDO, Department of Social Welfare	EMD Payable At	Delhi

Work /Item(s)

Title	Supply of Manpower for the various Homes/Institution/Office of Department of Social Welfare				
Work Description	Supply of Manpower for the various Homes/Institution/Office of Department of Social Welfare				
Pre Qualification Details	Please refer Tender documents				
Tender Value	INR 5,55,21,120	Product Category	Miscellaneous Services	Sub category	Supply of Manpower
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work (Days)	365
Location	Delhi	Pincode	0	Pre Bid Meeting Place	Chamber of Addl.Dir (SW) Room No.16, GLNS Complex
Pre Bid Meeting Address	Chamber of Addl. Director (SW) Room No.16, 1st	Pre Bid Meeting Date	30-Sep-2013 03:00 PM	Bid Opening Place	Chamber of Addl.Dir

	Floor, GLNS Complex, Delhi Gate, New Delhi -110002			(SW) Room No.16, GLNS Complex
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Critical Dates			
Publish Date	23-Sep-2013 06:00 PM	Bid Opening Date	21-Oct-2013 03:00 PM
Document Download / Sale Start Date	23-Sep-2013 06:00 PM	Document Download / Sale End Date	21-Oct-2013 02:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	30-Sep-2013 04:00 PM	Bid Submission End Date	21-Oct-2013 02:00 PM

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	NIT.pdf	NIT	10.0	
Work Item Documents	S.No	Document Name	Document Type	Description	Document Size (in KB)
	1	PriceBid.pdf	Additional Documents	Price Bid	21.0
	2	TenderDocument.pdf	Tender Documents	Tender Document	297.0

Bid Openers List			
S.No	Bid Opener Name	Bid Opener Designation	Bid Opener Email
1	Mr Prakash Chandra Sharma	Joint Director(Tech.)	sharmaprakesh65@gmail.com
2	Mr Gulshan Khurana	Asstt. Accounts Officer	gulshankhurana77@yahoo.com

Tender Inviting Authority	
Name	Director (DSW)
Address	DEPARMENT OF SOCIAL WELFARE G.L.N.S COMPLEX, DELHI GATE, NEW DELHI

Tender Creator Details	
Created By	Gulshan Khurana
Designation	Asstt. Accounts Officer
Created Date	23-Sep-2013 04:17 PM

ANNEXURE-XI

**PRICE BID FOR MANPOWER SERVICES
CATEGORY -I**

CARE GIVER

S.No.	Designation of employee	No. of person required	Consolidated Wages/Minimum Wages per person per month	ESI	EPF + EDLI + Admini stration Charges	Bonus	Service Tax	Service Charge	Total
1	2	3	4	5	6	7	8	9	10
1	Welfare Officer	49							
2.	Investigator	04							
3.	Welfare Officer*for mobile court	02							
4.	Stenograph er for mobile court	02							
5.	Audiology	01							

CATEGORY -II

TEACHING STAFF

S.N o.	Designation of employee	No. of perso n requir ed	Consolidated Wages/Minim um Wages per person per month	ESI	EPF+ EDLI + Admini stration Charges	Bonu s	Service Tax	Service Charge	Total
1	2	3	4	5	6	7	8	9	10
1	Assistant Teacher (Deaf)	34							
2	PET	04							
3	Craft Instructor	01							
4	Part Time PGT (Blind)	04							
5	Part Time TGT (Blind)	04							
6	Part Time Assistant Teacher (Blind)	05							
7	Computer Teacher	01							
8	Part Time Physical Training cum Mobility Instructor	01							
9	Drawing Teacher	01							
10	PGT (Hindi)	04							
11	PGT (Sanskrit)	04							
12	PGT (Home Science)	04							
13	PGT (PGT)	01							
14	PGT (Drawing Teacher)	01							
15	Library Assistant	01							
16	Lab Assistant	01							
17	Yoga Teacher	01							
18	PTI	02							
	Total=	74							

CATEGORY -III

MISCELLANEOUS STAFF

No.	Designation of employee	No. of person required	Consolidated Wages/Minimum Wages per person per month	ESI	EPF + EDLI + Administration Charges	Bonus	Service Tax	Service Charge	Total
1	2	3	4	5	6	7	8	9	10
1	Caretaker	62							
2.	Cook	18							
3.	Chowkidar	12							
4.	Aya	04							
5.	Boarding Servant /Bus Attendant	05							
6.	Helper	01							
7.	Mali	04							
8.	Nursing Orderly	03							
9.	Sweeper	06							
10.	Workshop Attendant/Lab Attendant	02							
11.	Peon	10							
12.	Craft Instructor Helper	02							
	Total	129							

Note:-

1. Rates quoted will include all statutory obligations of the contractor under Minimum Wages Act, Contract Labour (R&A) Act, weekly-off replacement charges of personnel deployed by the contractor, all kinds of taxes, service charges etc of the agency. The rate quoted will be for per person per day. The Minimum wages will be liable for change as per Labour Department Notification from time to time.
2. The offers/bids which are not in compliance of Minimum Wages Act and any other Labour laws will be treated as invalid.
3. The contract is for twelve months extendable for two years.
4. The number of manpower required is as per column 3 which is indicative and the actual quantity may vary.
5. The bidders may quote the rates in Indian Rupees.
6. The bidder is registered with the authorities, concerned of Labour Department under contract Labour (R&A) Act, 1970.
7. All the columns shall be clearly filled in ink legibly or typed. The tenderer should quote the number, rates and amount tendered by him/them in figures and as well as in words. Alterations, if any, unless legibly attested by the tenderer shall disqualify the tender. The tenderer shall take care that the rate and amount may be written in such a way that interpolation is not possible. No blanks should be left which would be otherwise made the tender liable for rejection.